



FOR	LOCATION
DATE OF SERVICE	PHONE/CONACT
CREW ME	MBERS
KITCHEN/DINING	LIVING AREAS/OFFICE/REC
Wipe chair rails, windowsills, blinds Oven interior & stove-top cleaned Cabinet fronts cleaned Chrome fixtures cleaned and shined Sinks disinfected and polished Countertops cleaned and sanitized Backsplash, trim, doors, walls spot cleaned Wipe surfaces, chairs, stools, and baseboards Ceiling and fan cobweb removal Pantry, dust and floors Refrigerator exterior cleaned and sanitized Microwave cleaned inside and out Wipe decor and reachable fixtures Clean all power switches/power sockets	Clean glass on front door and patios Clean doors, trim, spot clean walls Ceiling and fan cobweb removal Wet wipe surfaces and baseboards Clean/Polish wood surfaces Shelves and tables wiped down Mirrors cleaned and polished Furniture vacuumed/under cushions Light fixtures cleaned (reachable) Hallways and stairs vacuumed Clean all power switches/power sockets Floor vacuumed + mopped Empty trash
<ul><li>☐ Floor vacuumed and mopped</li><li>☐ Empty trash</li><li>☐</li></ul>	BEDROOMS  Empty trash cans  Mirrors cleaned and polished
BATHROOM  Empty trash cans/wipe outside  Mirrors cleaned and polished  Chrome fixtures cleaned and polished  Sink and tub scrubbed, rinsed and disinfected  Toilets disinfected, inside and out  Wipe window sills, lock ledges, blinds  Tidy up toiletries  Floors vacuum + Hand cleaned (for deep)  Shower walls and doors scrubbed  Wipe frames, decor, towel bars, tp holder  Clean all power switches/ power sockets	<ul> <li>Wipe all surfaces</li> <li>Window ledges, sills, blinds wiped</li> <li>Wipe picture frames, decor, Knick knacks</li> <li>Clean light fixtures</li> <li>Wipe furniture/headboard/dressers</li> <li>Make bed &amp; fluff pillows</li> <li>Floor vacuumed + mopped</li> <li>Ceiling and fan cobweb removal</li> <li>Wet clean baseboards, doors, trim, spot clean walls</li> <li>Clean all power switches/power sockets</li> <li>LAUNDRY/ MUD ROOM</li> </ul>
Crevice cleaning Clean reachable light fixtures Cabinet fronts and countertops cleaned and sanitized  Our cleaners will only clean areas that can be fely reached using a two-step stool. However, the dusting reach is extended with long dusters.	<ul> <li>Windowsills, ledges, shelves</li> <li>Wipe surfaces, benches, cubbys</li> <li>Scrub sinks and wipe cabinets</li> <li>Wipe baseboards, doors, trim, spot clean walls</li> <li>Wipe switch plates/outlet covers</li> <li>Wipe washer and dryer</li> <li>Dust reachable fixtures/fans</li> <li>Vacuum + mop</li> </ul>